

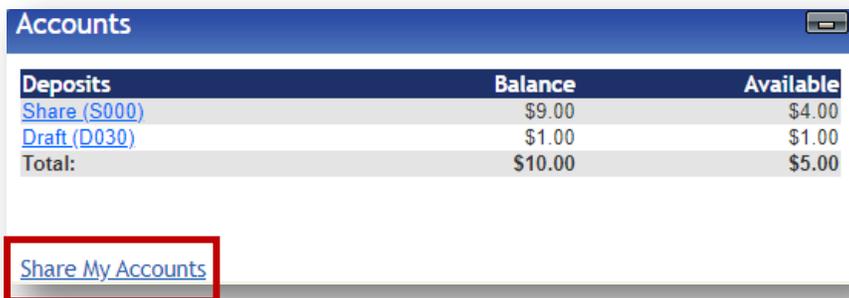
SHARE MY ACCOUNT – MEMBER GUIDE

Introducing Share My Account a FREE new feature offering you a way to transfer money, check balances, and view transaction history of other United Community accounts right from your online banking profile.

TWO WAYS TO ACCESS SHARE MY ACCOUNTS:

Access *Share My Account* within home banking in two locations:

HOME SCREEN

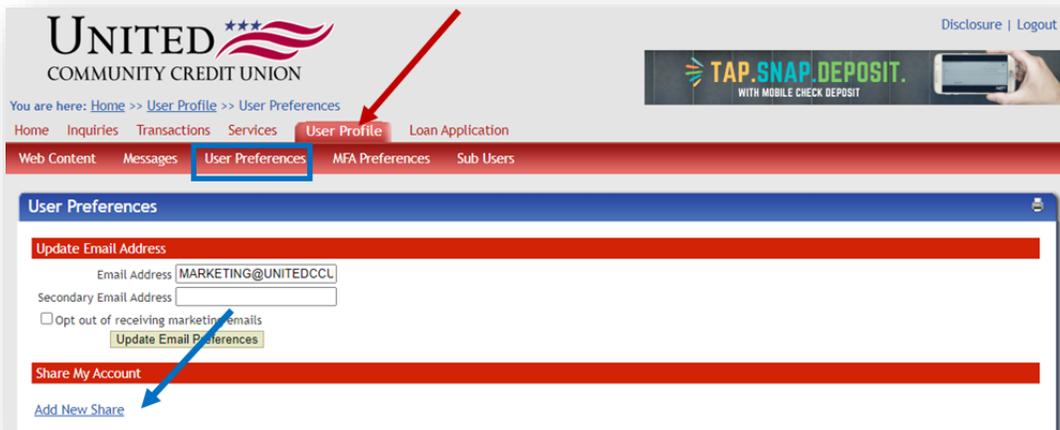


The screenshot shows the 'Accounts' section of the online banking interface. It features a table with columns for 'Deposits', 'Balance', and 'Available'. Below the table, there is a link for 'Share My Accounts' which is highlighted with a red box.

Deposits	Balance	Available
Share (S000)	\$9.00	\$4.00
Draft (D030)	\$1.00	\$1.00
Total:	\$10.00	\$5.00

[Share My Accounts](#)

USER PROFILE > USER PREFERENCES



The screenshot shows the 'User Preferences' page in the online banking interface. A red arrow points to the 'User Profile' link in the navigation menu. A blue arrow points to the 'Add New Share' link under the 'Share My Account' section.

UNITED 
COMMUNITY CREDIT UNION

You are here: [Home](#) >> [User Profile](#) >> [User Preferences](#)

Home [Inquiries](#) [Transactions](#) [Services](#) [User Profile](#) [Loan Application](#)

[Web Content](#) [Messages](#) [User Preferences](#) [MFA Preferences](#) [Sub Users](#)

User Preferences

Update Email Address

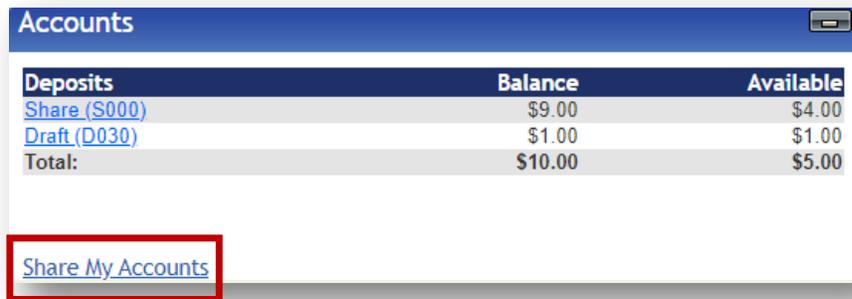
Email Address
Secondary Email Address
 Opt out of receiving marketing emails
[Update Email Preferences](#)

Share My Account

[Add New Share](#)

SETTING UP SHARE MY ACCOUNTS:

1. Once logged in to online banking, you can access share my account in one of the two places mentioned above. For this guide, we will access share my account from the home screen of online banking by clicking "Share My Account" pictured below.

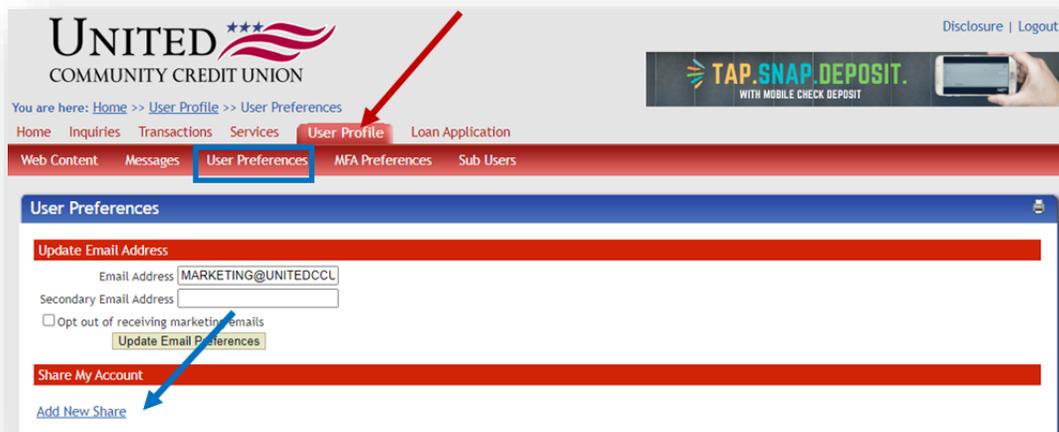


Deposits	Balance	Available
Share (S000)	\$9.00	\$4.00
Draft (D030)	\$1.00	\$1.00
Total:	\$10.00	\$5.00

[Share My Accounts](#)

2. As soon as you select the "Share My Accounts" option, you will then be redirected to the "User Profile" tab. Within the "User Preferences" section, you will add a new account by simply clicking the "Add New Share" option.

YOU WILL ALSO BE ABLE TO VIEW AND/OR EDIT THE CURRENT SHARED ACCOUNTS YOU HAVE SET UP FROM HERE.



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Disclosure | Logout

TAP, SNAP, DEPOSIT. WITH MOBILE CHECK DEPOSIT

You are here: [Home](#) >> [User Profile](#) >> [User Preferences](#)

Home Inquiries Transactions Services **User Profile** Loan Application

Web Content Messages **User Preferences** MFA Preferences Sub Users

User Preferences

Update Email Address

Email Address

Secondary Email Address

Opt out of receiving marketing emails

Share My Account

[Add New Share](#)

Annotations: A red arrow points to the 'User Profile' tab in the breadcrumb. A blue arrow points to the 'Add New Share' link.

3. You will then be presented with a series of options. The options are permissions you wish to give to the other member you are designating to share your account with.

The following screen will appear.

****Pop-Up's must be enabled****

Member = Member Number

Input the information of the member you want to share your account with and set your desired parameters.

When finished, *click* 'Add New Share' to save.

Share My Account

Member:

Last Name:

Account:

Name:

Expires: Does Not Expire

Permissions:

- Allow Member to transfer money to my account
- Allow Member to view my balance
- Allow Member to view my account history
- Allow Member to transfer money from my account
 - Unlimited transactions may occur
 - Limit the transactions on a basis.
 - Limit the number of transactions that can occur to transactions.
 - Limit the total amount that can be withdrawn to \$

Member: Enter the Member Number of the member that you want to share your account with.

Last Name: Enter the Last Name of the member that you want to share your account with.

Account: Select which Share/Loan account you want to share with another member.

Name: This is how the account name will appear on the other member's home page.

Expires: Select the date you want this Shared Account to expire or, it can be set to never expire.

Permissions: The member will have various permissions they can choose from that will limit the account access.

- After the completion of the previous section, you will then select the “[Add New Share](#)” option to save your choices. Once selected, the shared member will be able to see the designated account on their home screen within the “[Accounts](#)” section. Based on the permissions that were granted, the recipient can now view the balance, review history transactions, transfer to/from or rename the account.

HERE ARE TWO EXAMPLES OF WHAT A SUCCESSFUL SET UP LOOKS LIKE:

FROM USER PREFERENCES



FROM HOMESCREEN

Accounts		
Deposits	Balance	Available
Share (S000)	\$9.00	\$4.00
Draft (D030)	\$1.00	\$1.00
Total:	\$10.00	\$5.00
Shared Accounts		
	Balance	Available
Total:	\$0.00	\$0.00

[Share My Accounts](#)